From:	Caloggero, Dina (DPH)
Sent:	Friday, August 07, 2009 9:34 AM
To:	DiNatale, Margaret (DPH)
Cc:	Han, Linda (DPH); Smole, Sandra (DPH); Nassif, Julianne (DPH); Szymczak, Elizabeth (DPH)
Subject:	RE: QI Meeting

Thanks Peggy. I will send it along to them and give them a link to document on the shared drive.

form - QA
Reporting Cover ...

P:\Quality Assurance\QI documents

From: DiNatale, Margaret (DPH)
Sent: Tuesday, August 04, 2009 1:45 PM
To: Caloggero, Dina (DPH)
Cc: DiNatale, Margaret (DPH)
Subject: RE: QI Meeting

Hi Dina,
The form is unprotected and unlimited in the number of characters that can be typed into the form. I hope this change helps the Directors with this form.
Please let me know if you would like any additional changes. Or since it is unprotected, you or the other Directors can make any changes.

Peggy

From: Caloggero, Dina (DPH)
Sent: Tuesday, August 04, 2009 11:19 AM
To: DiNatale, Margaret (DPH)
Cc: Han, Linda (DPH)
Subject: RE: QI Meeting

Hi Peggy,

At the Directors Meeting yesterday afternoon the group mentioned that they would like the QA Reporting Cover Sheet unprotected so staff can type in notes and issues under the "QA problem identified and not resolved" and "Laboratory need identified" sections. I tried typing into the fields and was limited by the number of characters and line spacing. I'm happy to help with this, I just need the password.

Thanks...Dina

From: Caloggero, Dina (DPH)
Sent: Tuesday, April 21, 2009 10:04 AM
To: DiNatale, Margaret (DPH)
Subject: RE: QI Meeting

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Sounds good.

From: DiNatale, Margaret (DPH)
Sent: Tuesday, April 21, 2009 9:57 AM
To: Caloggero, Dina (DPH)
Subject: RE: QI Meeting

Hi Dina,
I haven't looked at the form since then inspection. Can we discuss options when we meet in May at the QA status meeting? This will give us time before the QI meeting to come up with a solution.
Peggy

From: Caloggero, Dina (DPH)
Sent: Tuesday, April 21, 2009 9:48 AM
To: DiNatale, Margaret (DPH)
Subject: RE: QI Meeting

Hi Peggy,

I think it's important that we discuss changing the format of the QA Cover Sheet to include more information on what was reviewed. We both seem to agree that taking minutes again seems like a reasonable approach. I tried to use the last section of the form to "take minutes" and there are limitations to the number of characters that can be entered. I would like to bring this issue up to get thoughts from others and come up with a solution quickly.

I can also discuss the QA Study projects and how they are reviewed. I think they should be reviewed by MG and QA before they are started and when they are completed.

Let me know what you think.

Thanks again for changing the meeting date....Dina

-----Original Appointment-----
From: DiNatale, Margaret (DPH)
Sent: Friday, April 17, 2009 3:41 PM
To: Gilchrist, Mary (DPH); Caloggero, Dina (DPH); Szymczak, Elizabeth (DPH); Nassif, Julianne (DPH); Han, Linda (DPH); Smole, Sandra (DPH); Konomi, Raimond (DPH); Nawn, Kathleen (DPH); Borne, Alan (DPH); Peppe, Joseph (DPH); Belanger, Peter (DPH); Stiles, Tracy (DPH); Gauthier, Cheryl (DPH); Swanson, Tanya (DPH); Stowell, Marcia (DPH); Jenner, Jennifer (DPH); Clemmer, Jill (DPH); Servizio, Paul (DPH); Salemi, Charles (DPH); Piro, Peter (DPH); Khan, Annie (DPH); Jacobsen, Patricia (DPH); Rubin, Alan (DPH); Alfonso, Felipe (DPH); Chen, Karen (DPH); Kazianis, Arthur (DPH); Hennigan, Scott (DPH); Krumholz, Glenn (DPH); Wang, Xingtai (DPH); Elvin, Paul (DPH)
Subject: Updated: QI Meeting
When: Monday, May 11, 2009 12:30 PM-2:00 PM (GMT-05:00) Eastern Time (US & Canada).
Where: room 133

Hi Everyone,
We will have a QI meeting on April 24 at 9:30 am. The meeting is scheduled to run until 11 am.

Please review the attached agenda. If you have any questions, please contact me at ext. 6243.

If someone's name was inadvertantly omitted from the distribution list, please let me know and forward this email to that person.

Thanks,
Peggy DiNatale
<< File: April 24 2009.doc >>

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